



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था, सुरत

SVNIT

शिक्षा मंत्रालय, भारत सरकार द्वारा NITSER अधिनियम के तहत स्थापित राष्ट्रीय महत्व का संस्थान
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)

C/FC(50)/623

Date: 30.05.2024

To,
All the Members
Finance Committee
SVNIT, Surat

SUB: Minutes of the 50th Meeting of the Finance Committee of SVNIT, Surat held on 22.05.2024

Sir/Madam,

Please find enclosed the Minutes of the 50th meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 22.05.2024 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 5 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR
& MEMBER SECRETARY -FC

Copy to:
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 50th Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Wednesday, 22nd May 2024 at 3:30 p.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline).

Members Present:

1. ***Prof. Bhim Singh,*** : Chairman (Online)
SERB National Science Chair & Emeritus
Professor, IIT Delhi
2. ***Prof. Anupam Shukla*** : Member
Director, SVNIT, Surat
3. ***Mrs. Veena Dunga*** : Member (Online)
Deputy Secretary (NITs)
Department of Higher Education,
Ministry of Education, New Delhi
Representative of:
Joint Secretary (NITs), Ministry of
Education, GOI, New Delhi
4. ***Shri Anil Kumar,*** : Member (Online)
Director, Finance (IFD)
Ministry of Education,
Shastri Bhavan, New Delhi 110115
Representative of:
Joint Secretary & Financial Advisor,
Ministry of Education, GOI, New Delhi
5. ***Prof. Keyur P. Desai*** : Member
Professor, Deptt. of Mechanical
Engineering, SVNIT, Surat.
6. ***Dr. Shweta N. Shah*** : Member
Associate Professor, Department of
Electronics Engineering, SVNIT, Surat
7. ***Dr. Pramod Mathur*** : Member Secretary
Registrar, SVNIT, Surat

At the outset, the Director welcome the Chairman, BoG, Professor Bhim Singh and all the members. He also informed the members that Professor Keyur P. Desai and Dr. Shweta N. Shah have been nominated as Senate Nominee to the Board and BoG nominee to the Finance Committee. He also informed the members that in the recent BWC meeting held on 16.5.2024 at SVNIT Surat, the ministry representatives attended the same at the campus. He thanked them for their visit and for sparing their valuable time. After preliminary discussions, following agenda items were taken up for discussion:

Item 50.01: To confirm minutes of the 49th Finance Committee Meeting held on 15.02.2024 and the resolutions adopted through Circular Agenda.

Reso 50.01: It was informed to the members that no comments was received for the minutes of 49th FC Meeting and circular agenda 49.C1. Against the circular Agenda 49.C2 regarding approval of annual accounts for the year 2023-24, while giving the consent on the annual accounts, the IFD has commented as follows for which justification is given below:

Sr. No.	Comments from IFD, MoE, New Delhi vide letter dated 21.5.2024	Justification
1	An overall increase in the total income over previous year has been noticed, though, there is a marginal decline in 'Other income (Schedule 13). Under this, there is decrease in the rent from Bank (SBI) and Guest House Rent	The hike in expenditure for Horticulture & Gardening (2 times approx.) is due to AMC of work for tree trimming and weed removal, development of small gardens in the campus etc. The institute has received rent arrear from SBI during the financial year 2022-23 and the Guest House was occupied by State Government due to State Legislative Election during 2022-23, hence there was decrease in income in these heads during 2023-24.
2	Further, the hike in expenditure for 2023-24 over last financial year has been noticed except against 'Repairs & Maintenance' (Schedule 19). Under Revenue Expenditure under this schedule, substantial increase has been observed against components such as Horticulture & Gardening (2 times approx.) and DG Set & Electrical (11 times approx.), whereas against 'Lift, EPBX & Telephone', the expenditure is showing a decline of almost one third. However, justification for these items may be recorded.	There was increase in AMC charges for Electrical Maintenance in the year 2023-24. In the FY 2022-23 the AMC of Electrical System was booked under Lift, EPBX & Telephone which was booked under DG Set & Electrical during the FY 2023-24. Hence, there was increase in expenditure in DG Set & Electrical and decline in expenditure in lift & EPBX & Telephone.

After deliberations, it was:



“Resolved to confirm minutes of the 49th Finance Committee Meeting held on 15.02.2024 and the resolutions adopted through Circular Agendas (49.C1 & 49.C2).”

Item 50.02: To note the action taken on the resolutions adopted by the Finance Committee in its 49th meeting held on 15.02.2024

Reso 50.02: *“Resolved to note the action taken on the resolutions adopted by the Finance Committee in its 49th meeting held on 15.02.2024 along with action taken on resolutions adopted through Circular Agendas. The institute will send the annual accounts for the year 2023-24 to the Office of C&AG shortly.”*

Item 50.03: To note the minutes/recommendations of the 80th Meeting of the Building & Works Committee held on 16.05.2024

Reso 50.03: The minutes of the meeting of Building & Works Committee dated 16.5.2024 were sent to the members of FC & BoG on 21.5.2024 through email. After deliberations,

“Resolved to note the recommendations of the 80th Meeting of the Building & Works Committee held on 16.05.2024.”

Item:50.04: To consider and recommend to the Board of Governors to approve preliminary Estimate submitted by CPWD for the work of “Construction of New Department of Artificial Intelligence at SVNIT Campus, Surat” for the estimated cost of Rs.67,18,50,000/- under HEFA phase-II

Reso.50.04: It was informed to the members that the proposed building is required to meet the requirements for additional students for the Department of Artificial Intelligence at SVNIT Surat. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.12. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the Preliminary Estimated submitted by CPWD for the work of Construction of New Department of Artificial Intelligence at SVNIT, Surat at the estimated cost of Rs.67,18,50,000/-. The CPWD be informed to make provision in the contract for defect liability period of 5 (five) years and regular comprehensive maintenance period of 3 (three) years for the said building. The work will be executed through CPWD and will appoint Consultant for the said work. The budget provision to be made from HEFA Phase II funding.”



“Further resolved that the CPWD to add the condition of a Defect liability period of five (05) years and comprehensive maintenance period of three (03) years for the said work.”

“Further resolved the application for HEFA Loan be submitted at the earliest by the Institute.”

Item 50.05: To consider and recommend to the Board of Governors to approve Preliminary Estimate submitted by CPWD for the work of “Repairing and Re-carpeting of Existing Campus Road (Phase-2) in SVNIT, Surat” for the estimated cost of Rs.5,48,18,955/-.

Reso.50.05: It was informed to the committee that the total internal road network at the SVNIT Campus is approximately 14 KM which was constructed long back. Recently the institute has repaired/ re-carpeted roads of approximately 1.5 KM length. The present proposal is for re-carpeting approximately 2670 meters of road in length and the area is approximately 20325 sq. meter. It was suggested that the height of the Road should be raised where the road level is very low to avoid water logging during rainy season. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.13. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the Preliminary Estimate submitted by CPWD for the work of Repairing and Re-carpeting of Existing Campus Road (Phase-2) in SVNIT, Surat for the estimated cost of Rs.5,48,18,955/-. The road level should be raised where it is low to avoid waterlogging. The work mentioned above will be executed through CPWD and the Defect liability period for the said work will be of one year. The budget provision to be made from OH-35 subject to availability of fund.”

Item 50.06: To consider and recommend to the Board of Governors to approve “Addition of New Waterproofing work including removal of existing damaged water proofing at Nehru Bhavan Hostel Building to the Repair and renovation work of Nehru Bhavan Hostel Building including other miscellaneous works at SVNIT Campus, Surat” at the estimated cost of Rs.64,89,979/-.

Reso. 50.06 It was informed that the water proofing at the terrace of Nehru Bhavan was carried out during the year 2019. CPWD is carrying out the work repair and renovation at Nehru Bhavan Hostel building, the work of waterproofing will also be required to be undertaken along with other repair works. The additional cost of waterproofing at Nehru Bhavan Hostel will be within the overall sanctioned amount for the Renovation work of the Nehru Bhavan Hostel building with other miscellaneous works and Repair and Renovation work of the Narmad Bhavan Hostel Building at

the combined sanctioned cost of Rs. 10,48,50,986/-. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.15. It will not require additional expenditure sanction. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the proposal for the addition of Waterproofing work at Nehru Bhavan Hostel Building alongwith other Repair and renovation works of Nehru Bhavan Hostel Building at SVNIT, Surat at the estimated cost of Rs.64,89,979/-. The additional cost of waterproofing to be met will be within the overall sanctioned amount for the Renovation of the Nehru Bhavan Hostel building with other miscellaneous works and Repair and Renovation work of Narmad Bhavan Hostel Building at the combined cost of Rs. 10,48,50,986/-. The CPWD to ensure that any deviation arising out in any items for additional work is to be completed within the overall sanctioned cost of the original work. The CPWD to ensure the condition of Defect liability period of Ten (10) years for the new water proofing work.”

Item 50.07: To consider and recommend to the Board of Governors to approve the proposal of the estimate for the work of "Removing and Reconstructing Compound Wall with Fixing Concertina Coil Fencing Behind Bhabha Bhavan to EWS Hostel in SVNIT, Surat" for the estimated cost of Rs.1,24,90,929/-

Reso. 50.07 It was informed that the Institute Compound Wall has been titled and severely damaged behind Bhabha Bhavan to EWS Hostel and it requires removal and reconstruction at the identified locations. The total length of new wall to be constructed in place of the damaged wall will be around 205.20 meters. It was informed that in the present situation, use of precast technologies for the said compound wall would not be appropriate, considering the height of the boundary wall and the cost of construction. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.16. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the proposal for the work of Removing and Reconstructing Compound Wall with Fixing Concertina Coil Fencing Behind Bhabha Bhavan to EWS Hostel at SVNIT, Surat at the estimated cost of Rs.1,24,90,929/-. The work will be executed through CPWD. The budget provision is to be made from OH-35/ IRG. The Defect liability period for the said boundary wall will be of five (05) years.”



Item 50.08: To consider and recommend to the Board of Governors to approve Preliminary Estimate submitted by CPWD for the work of "Renovation and Major Structural repairing of 1) Mechanical Engineering Department, 2) Electrical Engineering Department, 3) Chemical Engineering Department, 4) Central Computer Centre, 5) Civil Engineering Department A wing, 6) Civil Engineering Department B wing, 7) Water Resources Engineering Lab and 8) Advanced Hydraulics Lab at SVNIT Campus, Surat" for the estimated cost of Rs.34,86,13,000/-.

Reso. 50.08 It was informed that the renovation and major structural repairing works are required in old departmental buildings for the Department of Mechanical Engineering, Electrical Engineering, Chemical Engineering, Central Computer Centre, Civil Engineering Department 'A' and 'B' wings, Water Resources Engineering Lab and Advanced Hydraulics Lab at SVNIT Campus, Surat. Due to structural distress at several locations and considerable deterioration in these departmental and other buildings, which need immediate structural repair and rehabilitation to arrest and prevent further deterioration to enhance the functionality of the buildings. The estimated cost for the repair and rehabilitation work of these buildings is Rs. 34,86,13,000/-. It was informed that the HEFA rules do not permit funding for such repair and rehabilitation works. Therefore, these works are required to be approved as a special case, considering urgency which will be undertaken under OH-35. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 89.17. After deliberations, it was:

"Resolved to recommend to the Board of Governors to approve the Preliminary Estimates submitted by CPWD for the work of Renovation and Major Structural repairing of 1) Mechanical Engineering Department, 2) Electrical Engineering Department, 3) Chemical Engineering Department, 4) Central Computer Centre, 5) Civil Engineering Department A wing, 6) Civil Engineering Department B wing, 7) Water Resources Engineering Lab and 8) Advanced Hydraulics Lab at SVNIT Campus, Surat for the estimated cost of Rs.34,86,13,000/-. The work will be executed through CPWD in a phased manner subject to submission of detailed, comprehensive proposal including report of structure assessment of each building, repair and rehabilitation plan etc. and availability of funds under OH-35. The defect liability for the said work will be of 3 (three) years."

Item 50.09: To note the sanction of Rs.14.25 lacs for payment towards 20% of CAPEX to Telecommunication Consultants India Limited (TCIL) as a part of setting up a 5G Use Case Lab at SVNIT, Surat funded by Department of Telecommunications, Govt. of India and implemented by TCIL.



Reso. 50.09: It was noted that, the Department of Telecommunications, Govt. of India has decided to set up a 5G Use Case Lab funded by the Department of Telecommunications, Govt. of India, which will be implemented by Telecommunication Consultants India Limited (TCIL) for which MoU/Agreement has been signed with TCIL on 25.01.2024. As per the terms of agreement, the Institute has to make a payment of 20% of CAPEX i.e. Rs.14.25 Lakh inclusive of 18% GST (price discovered through Financial Bids) and the said amount shall be made by the Institute to TCIL in full within six months of signing of the agreement (i.e., by 25th July 2024). After deliberation, it was:

“Resolved to recommend to the Board of Governors to note setting up of 5G Use Case Lab funded by the Department of Telecommunication and sanction of Rs.14.25 lacs for payment towards 20% of CAPEX to Telecommunication Consultants India Limited (TCIL) as a part of setting up a 5G Use Case Lab at SVNIT, Surat. The payment is to be made from IRG of the institute.”

Item 50.10: To consider and recommend to the Board of Governors for monthly emoluments of Rs.45,000/- to the candidates with M.A/M.S.W or equivalent Master's Degree in English, Human Resources/ Psychology/Sociology for engagement as Teaching Assistant on purely contract basis in Department of Humanities and Social Sciences.

Reso. 50.10 It was noted that, as per existing approved rates for Teaching Assistant monthly emoluments of Rs.45000/- is being paid to the candidates with M.Tech/ M.E./ M.Phill (Sciences) and Rs.60000/- to candidate with PhD. However, there is no specific approved rates for Teaching Assistant with M.A or equivalent Master's Degree in English, Human Resources/ Psychology/Sociology Humanities. After deliberation it was;

“Resolved to recommend to the Board of Governors to approve monthly emoluments of Rs. 45,000/- to the candidates with M.A/M.S.W or equivalent Master's Degree in English, Human Resources/ Psychology/Sociology for engagement as Teaching Assistant on purely contract basis in Department of Humanities and Social Sciences.”

Item 50.11: To consider and recommend to Board of Governors to grant administrative approval for procurement of 130 Nos. of Desktop PCs for Department of Artificial Intelligence.

Reso. 50.11 It was informed that, the Institute has introduced new B.Tech course in Artificial Intelligence from the academic year 2023-24. At present, the Department of AI is using lab facilities of Central Computer Center, but from the academic year 2024-25 (for second year students) there would be two subjects Database Management System and Object Oriented Programming which required separate laboratories. Therefore it is required to develop two Computer Laboratories for the student of

1st year and 2nd year of Department of Artificial Intelligence. It was suggested to modify the configuration with 1TB SSD instead of 512 GB SSD. After deliberations, it was:

“Resolved to recommend to Board of Governors to grant administrative approval for procurement of 130 Nos. of Desktop PCs for Department of Artificial Intelligence at the estimated cost of Rs. 1,19,60,000/- (i.e. Rs.92,000/- per unit) with specification - Intel Core i7 Processor, 16 GB RAM, 1 TB SSD, Windows 10 Professional, USB keyboard and mouse, 21.5” Monitor and 3 years warranty. The expenditure will be met from OH-35. The Director of the Institute may be empowered to sanction and approve for placing the work order to the eligible lowest bidder after the bidding process through GeM/ CPPP.”

Item 50.12: To consider and recommend to Board of Governors to grant administrative approval for procurement of Furniture for various Departments/ Sections.

Reso. 50.12 It was informed that, the Institute had received requests from various Departments/ Sections for procurement of furniture items for their day-to-day office use requirement for which an estimate of Rs.2,88,47,449/- has been prepared. It was advised that the availability of funds be ensured before placing the order. After deliberations, it was:

“Resolved to recommend to Board of Governors to grant administrative approval for procurement of Furniture for various Departments/ Sections at the estimated cost of Rs.2,88,47,449/-. The expenditure will be met from OH-35 subject to availability of funds. The Director of the institute may be empowered to sanction and approve for placing the order to the eligible lowest bidder after proper bidding process through GeM/ CPPP.”

Item 50.13 : To consider and recommend to the Board of Governors to permit loan/ advance of Rs.200 lakh for the procurement of equipment for the project sanctioned by the Industries Commissionerate, Gandhinagar to create state-of-the-art center of excellence named “Advanced Welding Research Center.”

Reso. 50.13 It was noted that a project worth Rs.200 lakh has been sanctioned to the Department of Mechanical Engineering by the Industries Commissionerate, Gujarat, under the scheme 3 (b) of the Gujarat Industrial Policy 2020 of the Industries Commissionerate Gandhinagar which states that the fund will be provided for strengthening, modernization and upgradation of existing laboratory

facilities of the eligible institutions. As clarified by the PI, the institute had already invested Rs. 150 lakhs for this laboratory in the past, which includes equipment and infrastructure facilities. As per the condition in the sanction letter, the procurement of equipment and bill settlement need to be completed within the operative period of the scheme up to 06/08/2025. Further, after completion of the project, the applicant (PI) shall apply to the office of Industries Commissioner for claim of assistance approved. On receipt of claim application with all necessary details along with the supporting documents, the office of the Industries Commissioner will scrutinize the claim application and a physical inspection will be carried out to decide the actual amount of assistance eligible for reimbursement. On receipt of claim inspection report and the recommendation by the inspecting team, the assistance will be reimbursed by the office of the Industries Commissioner. After deliberation, it was:

“Resolved to recommend to the Board of Governors to permit loan/ advance of Rs.200 lakh for the procurement of equipment for the project sanctioned by the Industries Commissionerate, Gandhinagar to create state-of-the-art Center of Excellence named ‘Advanced Welding Research Center’. The procurement of equipment should be carried out as per due procedure/approval in terms of the project proposal and sanction letter. A departmental monitoring committee may be formed for smooth & timely procurement as per the terms of the sanction letter and claim procedures from Industries Commissionerate Gandhinagar Gujarat. The loan/ advance will be paid from IRG of the Institute and same may be transferred back to IRG after receipt of funds.”

Item 50.14 : To approve the new academic programs of Four Years B. Tech. in Engineering Physics to be offered by the Department of Physics, Five Year dual degree program - Bachelor of Technology and Master of Technology in Mathematics & Computing (MaC) to be offered by the Department of Mathematics and Four Years B. Tech. in Industrial Chemistry to be offered by Department of Chemistry from the academic year 2024-25.

Reso. 50.14 It was noted that, the 61st Senate Meeting held on 30.4.2024 recommended for introduction of new academic programmes of Four Years B. Tech. in Engineering Physics to be offered by the Department of Physics, Five Year dual degree program - Bachelor of Technology and Master of Technology in Mathematics & Computing (MaC) to be offered by the Department of Mathematics and Four Years B. Tech. in Industrial Chemistry to be offered by Department of Chemistry from the academic year 2024-25, with a student intake of 30 students. The number of seats in existing Five-year integrated M.Sc. program in Chemistry, Five-year integrated M.Sc. in Mathematics and Five-year integrated M.Sc. in Physics will be reduced from 75 to 50 from academic year 2024-25. During discussion, it was suggested to start new academic program of Four Year B.Tech in Mathematics & Computing (MaC) in place of Five Year dual degree program - Bachelor of Technology and

Master of Technology in Mathematics & Computing (MaC). After deliberations, it was:

“Resolved to recommend to the Board of Governors for new academic programs of 4 Years B. Tech. in Engineering Physics to be offered by the Department of Physics, 4 Years B.Tech in Mathematics & Computing (MaC) to be offered by the Department of Mathematics and 4 Years B. Tech. in Industrial Chemistry to be offered by Department of Chemistry from the academic year 2024-25 with a student intake of 30 students every year. The admission will be through JOSAA. The semester wise fee structure will be the same as for the B. Tech. Programme of other disciplines at the institute. The course structure for these Programmes be approved by the Senate of the Institute.”

“Resolved further to approve the reduction of number of seats from 75 to 50 for each courses of existing (i) Five-year integrated M.Sc. program in Chemistry, (ii) Five-year integrated M.Sc. in Mathematics and (iii) Five-year integrated M.Sc. in Physics from the academic year 2024-25.”

Item: 50.15: To approve the new program of Four Years B. Tech. in Electronics and VLSI Engineering by the Department of Electronics Engineering, from the academic year 2024-25, with a student intake of 60.

Reso. 50.15: It was informed that, the 57th meeting of Senate held on 10 March 2023, recommended to start a new UG program of B. Tech. in "Electronics and VLSI Engineering" with an intake of 60 Students every year. It was also recommended that the intake of existing B. Tech. in Electronics and Communication Engineering to be reduced from 200 to 140 students. There will be no requirement for additional faculty and infrastructure for the opening of a new program in Electronics and VLSI Engineering, as the strength of UG students at the department will remain the same. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the introduction of a new program of 4 Years B. Tech. in Electronics and VLSI Engineering by the Department of Electronics Engineering from the academic year 2024-25, with a student intake of 60 every year after reduction of number of seats in B. Tech. Electronics and Communication Engineering from 200 to 140 from the academic year 2024-25. The admission will be through JOSAA. The semester wise fee structure will be the same as for the B. Tech. Programme of other

disciplines at the institute. The course structure for this Programmes be approved by the Senate of the Institute.”

Item: 50.16.: To approve the recommendation of 61st Senate meeting held on 30.4.2024:

Item. 50.16.1: To consider change in nomenclature of the academic programme on ‘M. Tech. in Instrumentation and Control’ as ‘M. Tech in Control and Automation’.

Reso. 50.16.1: *“Resolved to recommend to the Board of Governors to approve the nomenclature of the academic programme on ‘M. Tech. in Instrumentation and Control’ as ‘M. Tech in Control and Automation’.*

Item: 50.16.2 To postpone the increase in the seat of UG courses communicated to Ministry of Education with reference to emails dated December 31, 2022 and 06 January 2023 from Ministry of Education.

Reso.50.16.2: It was informed that, in the 66th special meeting of the Board of Governors held on 12.4.2023 it was informed about the proposed increase in student intake at various level during 2023-24 and onwards in phased manner (every year for five year) under NEP implementation. However, looking to the present scenario regarding the limited availability of Hostel accommodation as a few hostels/parts of the hostels will be undergoing renovation soon, and until then, there will be no space to accommodate the additional student strength. After deliberation it was;

“Resolved to postpone the proposed increase in student intake at UG level for the academic year 2024-25 in the present scenario as the few hostels/parts of the hostels are under renovation, and until then, there will be no space to accommodate the additional student strength.”

Item: 50.17: To consider the Guidelines/Rules for operation of Staff Club at SVNIT, Surat.

Reso. 50.17: It was informed that, the institute has a Staff Club building on the campus. This place is being used for social and recreational activities for the employees and their families. At present, there are no prescribed rules/ guidelines for running of Staff Club at SVNIT, Surat. In order to formalize the same and as a welfare activity a Committee was constituted to prepare draft guidelines/ rules for the creation of Staff Activity Club, including rules for the membership fee, rights and privileges of its members, General Body, Managing Committee and its election process, Committee for female and other social activities, meetings, maintenance of accounts and audit, amendments in constitution etc. The suggested matching grant from the institute was not agreed. The members welcome the proposal and suggested to enhance the monthly subscription in phased manner as needed. After deliberations, it was :



“Resolved to recommend to the Board of Governors to approve the Guidelines/ Rules for operation of Staff Club at SVNIT, Surat. The Director of the Institute may be empowered to modify the guidelines/ rules from time to time.”

Item: 50.18: To recommend to the Board of Governors to renew the appointment of CAG empanelled Chartered Account firm M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for financial year 2024-25.

Reso. 50.18: It was informed that the 43rd Finance Committee and 61st BoG Meeting held on 27.09.2022. approved the appointment of M/s Shap & Associates, Surat for Pre-audit (internal audit) and allied services of the institute for financial year 2022-23, including preparation of the final accounts. The tenure of appointment was renewed for the financial year 2023-24 at the total cost of Rs. 69030/- including GST as per the decision of 47th Finance Committee and 68th Board of Governors meeting held on 12.09.2023. M/s Shap & Associates has requested to renew the work for the financial year 2024-25 at the same rate for F.Y. 2023-24. After deliberations, it was:

“Resolved to recommend to the Board of Governors to renew the appointment of CAG empanelled Chartered Account firm M/S SHAP & Associates, Surat for Pre Audit (Internal Audit) and Allied Services of Institute for financial year 2024-25 at the cost of Rs.69030/- including GST. This would be the last renewal and no further extension will be permitted beyond this year.”

Item: 50.19: To consider write off the institute Bus from institute accounts due to accident during NSS Camp.

Reso. 50.19: It was informed that, for NSS Camp Two institute buses were arranged for the transportation of students & faculty members at Khoba Village. While going to Khoba Village, due to the break-failure, one of the bus veered off from the road and fell into a gorge near Sadadvera village of Valsad district and the bus was damaged. The damaged bus was lifted from the accident place using a crane and brought to the authorize service centre at Surat. A claim was made with the Insurance Company and the representative of the insurance company informed that if the aggregate cost of retrieval and repair of the vehicle is more than 75% cost of the insurance declared value, the insured vehicle shall be treated under Constructive Total Loss (CTL) Claims. A committee was constituted for the Condition Assessment of the Institute Bus GJ05 BX 9364 that met with an Accident. As per the recommendations of the committee, the bus condition is beyond economical repair and requires heavy expenditure and even after major repair, it may not be efficient and roadworthy to the fullest extent. It shall be proceeded under Total Loss Claims. It was noted that the insured value is Rs. 9,22,000/- which is more than the book value (after depreciation). The insurance



company will take over the bus scrap after claiming the total loss. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve to write off the institute Bus from institute accounts due to an accident during NSS Camp and to claim Total Loss Claim from the insurance company. Necessary procedures be made as per rules for total loss claim from the insurance company. The bus scrap may be permitted to be taken over by the Insurance Company.”

Item: 50.20: To consider and recommend to the Board of Governors to approve the proposal for SVNIT Students Group Medical Insurance Policy for the year 2024-25.

Reso. 50.20: It was informed that, the Group Medical Coverage Policy for the students of SVNIT, Surat with M/s National Insurance Company Limited 21.07.2024. The existing policy is for about 5900 students @ Rs.811/- per student inclusive of all taxes and the expenditure was made from Student Council Fund under the head 'premium for students medical insurance'. This policy has insurance coverage of Rs. 50,000/- per student. For the Academic year 2024-25, the total number of students to be covered under Group Medical Coverage policy would be approx. 6200 and the estimated cost of Group Medical Coverage per student would be Rs.950/- per student i.e. approx. Rs.58,90,000/-. The total number of students may increase or decrease based on the actual number of students of 1st Year to be admitted during academic year 2024-25. The members suggested to enhance the insurance coverage amount and other benefits for future. After deliberations, it was:

“Resolved to recommend to the Board of Governors to grant administrative approval for SVNIT Students Group Medical Insurance Policy for the year 2024-25. The expenditure will be met from the Student Council Fund. The Director of the institute may be empowered to approve for placing the work order to the eligible lowest bidder selected after proper bidding process through CPPP/ GeM.”

Item: 50.21: To re-consider the water charges from the employees residing in the staff quarters and students.

Reso. 50.21: It was informed that, the 70th Board of Governors meeting held on 07.11.2023 resolved to approve the water charges @ Rs.450/- per month per residential quarter and @ Rs.1080/- per year from per student. The new rate of water charges for employees will be effective from 1.1.2024 and for the students it will be effective from Academic year 2024-25 and onwards for all students. A representation has been received from the employees (Group B & C) residing in Type C & Type E

quarters to reconsider the revision of water charges issued, wherein they have requested to revise the water charges based on the pay level or accommodation type as it would be more reflective of actual water usage. It was also informed that, there were no water charges charged from the old students (admitted up to 2023-24), hence it is proposed that the water charges will be implemented for the students admitted from the academic year 2024-25 and onwards. After deliberation, it was;

“Resolved to recommend to the Board to modify the implementation of water charges from the students admitted during the academic year 2024-25 and onwards only. There will be no water charges for old students admitted up to 2023-24. Further, the representation received from employees may be referred to the same Committee to review the water charges based on the type of accommodation. The Director may be empowered to approve the modification in the water charges.”

Item 50.22: To consider and recommend to the Board of Governors to approve the reimbursement for payment of air ticket booking made by Institute Faculty(s) through website of Airlines instead of authorized Travel Agent approved by Ministry of Finance, of Govt. of India.

Reso. 50.22: It was informed that, the request from few faculty members have been received for reimbursement for air ticket booking made by them for external examiner/ official journey made by them wherein the air tickets were purchased through airline website/ other website instead of authorized travel agent. The Ministry official advised to refer the proposal to the NIT Division again with detailed justifications. After deliberations, it was:

“Resolved to refer the proposal with detailed justification from faculty concerned to the Ministry of Education for permitting air ticket booking made by Institute Faculty(s) through the website of Airlines instead of authorized Travel Agent as approved by Ministry of Finance, of Govt. of India.”

A.O.B.

Item: 50.23.1 To consider and recommend to the Board of Governors to approve the proposal for extra items for Networking System of New Administration Building at SVNIT Campus, Surat.

Reso: 50.23.1 It was informed that the cost of the Networking System of the new Administration Building, was not covered in the original tender of HEFA Phase I. The extra items for networking system are required to be undertaken by the CPWD. The cost of extra items for networking system will be met within the approved overall revised updated cost of Rs. 11413.32 Lakhs for the works of Administrative building,

lecture Hall Complex and Type – III Residential Staff Quarters. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.11. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the proposal for extra items for Networking System of New Administration Building at SVNIT Campus, Surat, at the estimated cost of Rs.40,57,870/-. The work mentioned above will be executed through CPWD and the expected expenditure will be within the overall revised updated cost of Rs. 11413.32 Lakhs.”

Item: 50.23.2 To recommend to the Board of Governors to approve procurement of “Furniture for Proposed Administrative Building at SVNIT Campus, Surat” for the estimated cost of Rs.2,80,50,000/” through CPWD.

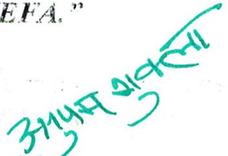
Reso. 50.23.2: It was briefed, that earlier an approval was taken for procurement of furniture for the new administrative building at an estimated cost of Rs. 2,81,64,953.53 to be funded through HEFA. The AV system required for New Administrative Building is being executed by CPWD. In order to have compatibility, quality and timely execution of work, it was desired that the CPWD may be entrusted to carry out the work of providing furniture in the new Administrative Building along with the AV System. The CPWD has submitted a preliminary estimate for providing furniture at the cost of Rs. 2,80,50,000/-. The Building & Works Committee meeting dated 16.5.2024 has recommended vide resolution no. 80.18.1. After deliberations, it was:

“Resolved to recommend to the Board of Governors to approve the proposal for procurement of Furniture for the Proposed Administrative Building at SVNIT Campus, Surat for the estimated cost of Rs.2,80,50,000/-. The above mentioned work will be executed by CPWD. The budget provision is to be made from IRG/OH-35 of the institute. It will supersede the earlier resolution no. 77.09 of the B&WC and subsequent FC/BoG meeting to execute the said work through the Central store of the institute and funded through HEFA.”

The meeting ended with vote of thanks to the Chair.


(Dr. Pramod Mathur)
REGISTRAR &
MEMBER SECRETARY
SVNIT, SURAT


/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. रा. प्रौ. सं. सुरत
SVNIT, SURAT


(Prof. Anupam Shukla)
DIRECTOR &
MEMBER
SVNIT, SURAT